



COMMUNITY LED HOUSING ALLIANCE COORDINATOR

JOB SPECIFICATION

Post Title – Community Led Housing Alliance Coordinator

Base – Home based, with occasional attendance at meetings and events across Scotland

Responsible To – Partnership & Learning Manager

Responsible For - n/a

Starting Salary – £30,000 pro rata

Pension Contribution – Employer contribution of 6% of salary

Contract Period – Fixed term for six months

Contract Hours – Full Time 35 hours per week. Flexible home working.

The Organisation

South of Scotland Community Housing (SOSCH) is an award winning Scottish Charitable Incorporated Organisation that provides support to Community Led Housing (CLH). We operate in rural and urban areas across the whole of the South of Scotland, from the Central Belt to the border with England. For us, CLH is embedded within a wider culture of community ownership of land and assets, underpinned by Scottish Land Reform legislation and community led regeneration.

We support communities to assess localised housing needs and identify and deliver solutions that promote long-term community sustainability and resilience. Our work with communities is focused on project delivery and ensuring that outcomes are targeted towards those most in need. We also work with partners at the regional and national levels to promote CLH and its benefits, expand the funding opportunities open to communities, influence policy and increase cross-party support for CLH within the Scottish Parliament.

This is an exciting opportunity to become a pivotal part of a small, enthusiastic team and make a positive difference for communities across Scotland. You will report to our Partnership & Learning Manager and collaborate with the SOSCH team, and the diverse partners, members and supporters of the Community Led Housing Alliance.



The Community Led Housing Alliance

CLH provides much needed homes and is a pillar of community development, community wealth building and local action on poverty, welfare, the economy and the climate emergency. Rural, island and urban communities have delivered homes with the support of Scotland's CLH enablers – SOSCH and [Communities Housing Trust](#) (CHT) – and there is a growing pipeline of projects with the potential for wider-reaching and deeper impacts in the coming years.

Scottish Government policy and funding support has been essential to the gains made so far, but the substantial CLH pipeline is at risk. Scotland's main political parties have yet to commit to support for CLH beyond 2026 and the existing funding schemes need to be continued, expanded and reformed for communities to see through their housing projects and realise the benefits. The 2026 Scottish Parliament election provides an opportunity to secure renewed and increased commitment to CLH.

SOSCH and Communities Housing Trust are coordinating a new Community Led Housing Alliance, in collaboration with [Community Land Scotland](#) and [Development Trusts Association Scotland](#) and with the support of the [Nationwide Foundation](#), which is providing funding for the initiative.

The desired outcomes of the CLH Alliance are:

- The Scottish CLH sector will be more cohesive and organised than ever before, and able to campaign more effectively for change which enables the delivery of more community led homes;
- The CLH sector will have a shared vision which expresses the value and potential of CLH for people in the greatest housing need and for communities across Scotland;
- The impacts of CLH will be better documented. A new CLH census – the most comprehensive and robust ever undertaken – will log delivery to date and evidence the pipeline of projects which could be delivered within the next Parliamentary term;
- The value of CLH will be recognised more widely. CLH's positive impacts and potential across a range of social, economic and environmental domains will be better known and understood;
- Political parties in Scotland will have committed to supporting CLH in their manifestos for the 2026 Scottish Parliament election;
- CLH will enjoy increased and more effective support from Scottish Government and the Scottish Parliament throughout the next Parliamentary term (2026-31).

Job Purpose

The CLH Alliance Coordinator will support delivery of the above outcomes by helping to:

- build and mobilise a broad alliance to promote CLH in Scotland;
- evidence the benefits and impacts of CLH in Scotland;
- produce a Manifesto for CLH in Scotland, with the collaboration of CLH Alliance Members and Supporters. The Manifesto will articulate a shared vision for CLH, communicate its impacts and benefits and present policy proposals for the next Scottish Parliament term (2026-31);
- plan and deliver a campaign to raise awareness of CLH and its benefits and impacts, and secure sustained and increased support for CLH in Scotland.



Core Duties

Under the direction of SOSCH's Partnership & Learning Manager, the Coordinator will:

- identify and recruit Members and Supporters to the Alliance;
- act as the main point of contact for Alliance Members and Supporters and ensure good communication and engagement within the Alliance;
- design, deliver and analyse an online survey of Alliance Members;
- research and write up case studies highlighting the impacts made by Alliance Members, and undertake other research into CLH and its impacts as required;
- plan and deliver in-person and online workshops for Alliance Members and Supporters;
- support the drafting and production of the Alliance's Manifesto and lead on the consultation of Alliance Members and Supporters on drafts of the Manifesto;
- assist in the planning and delivery of an in-person CLH Alliance Manifesto launch event;
- assist in the planning and initial delivery of a campaign to raise awareness of CLH in Scotland and promote the CLH Alliance Manifesto, including by preparing a communications plan and related content and materials, and assisting the Partnership & Learning Manager and SOSCH's partners to secure print and broadcast media coverage and organise meetings with key stakeholders;
- carry out other tasks as reasonably requested by the Partnership & Learning Manager.

The Coordinator will also:

- prioritise and manage delegated tasks;
- ensure that SOSCH's Equal Opportunities Policy is followed through in practice in the work of the post holder;
- attend and participate in appropriate internal meetings of SOSCH;
- work as part of a team, cooperating with other staff members and SOSCH's partners;
- comply with SOSCH's monitoring and recording requirements for the purposes of accountability;
- act as an advocate for Community Led Housing in Scotland.

The CLH Alliance is a Scotland-wide initiative and the Coordinator will be required to travel and attend meetings and events across the country. Some out of hours working and overnight stays will be required. SOSCH will cover reasonable travel, subsistence and accommodation expenses.



PERSON SPECIFICATION

Education and Qualifications

Essential

- a degree in a relevant discipline or equivalent professional experience.

Skills and Experience

Essential

- excellent verbal and written communication skills and experience of communicating with a wide range of audiences;
- strong relationship management skills and experience establishing and maintaining relationships with partner organisations and/or member networks and/or stakeholders;
- experience designing and delivering research, especially surveys and case study research;
- experience planning and delivering meetings, workshops and events;
- experience in developing and delivering communications plans, content and materials.

Desirable

- knowledge and experience of community led housing and/or community development in Scotland;
- experience working in policy advocacy;
- experience of representing organisations in a public capacity.

Personal Attributes

Essential

- ability to process and synthesise complex information;
- ability to relate well to diverse people and organisations;
- self-motivated and able to work remotely;
- ability to work as an integral part of a team in a small and busy organisation;
- ability to manage your time, workload and tasks efficiently and effectively;
- ability to work flexibly and under pressure.

Desirable

- demonstrable interest in community development.